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| --- | --- | --- | --- | --- | --- | --- |
| What are the hazards | Who Might be harmed | Controls Required | Additional Controls | Action By Whom | Action By When | Date Completed |
| Spread of Covid 19 | Players  Volunteers  Customers  Spectators  Officials | Promotion of good Hygiene:   1. Provide additional Hand Sanitisers throughout the club 2. A close up of a sign     Description automatically generatedClear direction for where people can wash their hands 3. Ensure all wash facilities are in good working order and soap and hand sanitiser is provided 4. Provide hygiene standards promotional poster and signage throughout the clubhouse 5. Electric Hand driers to be turned off 6. Paper towel dispensers installed | 1. Regular check of soap and hand sanitiser 2. Regular stock check of soap and hand sanitiser 3. Regular check posters up to date 4. Train key volunteers on new protocols 5. Take fuse out of hand driers to ensure cannot be used 6. Contact supplier for dispensers and paper towels | S Walsh  S Walsh  S Walsh   S Walsh    M Gregory  S Walsh | Ongoing  Ongoing  Ongoing   22nd Aug 20    15th Aug 20  31st Jul 20 | 5th Aug 20  5th Aug 20  29th Jul 20 |
| Spread of Covid 19 | Players  Volunteers  Customers  Spectators  Officials | Keep Facilities and Equipment Clean:   1. Regular cleaning throughout the clubhouse 2. Identify high traffic points for more regular cleaning 3. Clean work areas between use 4. Provide more waste facilities 5. Remove non essential items ie extra tables and chairs 6. Follow public health England if a covid 19 case is reported | 1. Cleaning to be checked it has been done 2. Regular stock check of cleaning products 3. bins to be emptied regularly 4. Pedal bins to be bought 5. Furniture to be stored in container 6. Cases to be reported to covid 19 officer | S Walsh  S Walsh  All S Walsh All  All | Ongoing  Ongoing  Ongoing  22nd Aug 20  15th Aug 20  Ongoing | 22ND Aug  15TH AUG |
| Spread of Covid 19 | Players  Volunteers  Customers  Spectators  Officials | Maintaining Social distancing and avoiding congestion:   1. Place signage so people can find destination quickly 2. One way system to reduce congestion and avoid contact between users 3. Regulate entry into club to avoid over crowding 4. One way entrance and exit 5. Limited use of toilet facilities 6. Debrief Volunteers and Players on social distancing 7. Social distancing markers placed within the ground 8. Signs to be placed to inform spectators the must stand in groups of no more than 6 people(in tier 3 this must only be members of the same household or bubble) 9. Spectators must stay 2 metres apart and only 1 deep around the pitch 10. Spectators must maintain the same social distancing rules within the seated stand | 1. Signage in keys areas 2. Ensure all volunteers know the system to instruct users 3. Volunteers to report to covid 19 officer re issues of non-compliance 4. Barrier system to be put in place 5. Signs on toilet doors 6. Ensure coaches and volunteers identify non compliance 7. Lines to be marked out on the club side of the pitch, seats to be covered to ensure social distancing 8. Signs to be designed and placed in key areas 9. Floor Markings placed on the ground at 2-3 metre distances to help maintain social distance 10. Seating to be marked off to enable social distancing within the seated stand | S Walsh  S Walsh  All  S Walsh  S Walsh  All  I Drury/ M Gregory  S Walsh  I Drury/S walsh  I Drury/ S Walsh/ P Mitchell | 5th Aug 20  15th Aug 20  Ongoing  22nd Aug 20  22nd Aug 20  Ongoing  22nd Aug 20  15th Aug 20  22nd Aug 20  22nd Aug 20 | 31st jul 20  15th Aug 20  22nd aug 20  28th Jul 20  22nd aug 20  5th Aug 20  22nd Aug 20  22nd Aug 20 (reviewed 31.12.20) |
| Spread of Covid 19 | Players  Volunteers  Officials | Arrival at Training and Games:   1. Covid 19 self screening for all players and volunteers and officials | 1. Self screening sheet to be designed. 2. Volunteers and players debriefed on self screening 3. Players Volunteers and Officials to complete self screening before every game | S Walsh  S Walsh  S Walsh  P Mitchell  A Walton | 28th Jul 20  15th Aug 20  Ongoing | 28th Jul 20  15th Aug 20 |
| Spread of Covid 19 | Players  Volunteers  Officials | Covid 19 Debrief   1. Covid 19 debrief to be carried out before ever fixture | A close up of a sign  Description automatically generated   1. Debrief Away team and Officials 2. Remind Home team on a regular basis | S Walsh  S Walsh | Ongoing  Ongoing |  |
| Spread of Covid 19 | Players Officials | Changing Rooms and Showers:   1. Limit use of changing rooms and showers | 1. Meet with managers to discuss best option 2. Check up to date guidance | S Walsh  S Walsh | 15th Aug 20  15th Aug 20 | 15th Aug 20  15th Aug 20 |
| Spread of Covid 19 | Players  Volunteers  Customers  Spectators  Officials | NHS Track and trace:   1. Track and Trace sheet to be designed 2. Sheets to be placed in all key areas including changing rooms 3. Nhs Track and Trace | 1. GDPR Statement to be added 2. Volunteers to ensure everyone completes on arrival 3. Nhs track and trace QR code to be printed and placed around the ground | S Walsh  All  S Walsh | 28th Jul 20  Ongoing  1st Oct 20 | 24th Jul 20  1st Oct 20 |
| Spread of Covid 19 | Players  Volunteers  Officials | Travelling to Games and training:   1. Identify travelling bubbles 2. Vehicles to be sanitised after use 3. Mini bus NOT to be used by team 4. All passengers to wear face masks 5. When arrived use sanitisers | 1. Covid 19 officer to debrief Players and Volunteers regarding travel arrangements | S Walsh | 22nd Aug 20 | 22nd Aug 20 |
| Spread of Covid 19 | Players  Volunteers | Medical information:   1. Discuss with players and Volunteers on debrief any additional medical issues 2. Document medical issues | 1. Discuss Medical issues with teams medic | S Walsh | 22nd Aug 20 | 15th Aug 20 |
| Spread of Covid 19 | Players Officials | Rules before during and after a game:   1. No Handshakes to take place 2. During team talks maintain social distancing 3. No Spitting or chewing of Gum 4. Goal Celebrations should be avoided 5. No Shouting at another player or official in close proximity 6. Checking regular updates regarding local lockdowns | A close up of a sign  Description automatically generated   1. Debrief Players and coaches 2. Check Gov website when confirming games | S Walsh  P Mitchell/ S Walsh | 22nd Aug 20  Ongoing | 15th Aug 20 |
| Spread of Covid 19 | Players Officials | Half Time and Full Time: (no entry to clubhouse in tier 3 or higher, limited entry for toilet facilities)   1. No Spectators in club house at fulltime 2. Players to bring their own water bottles clearly marked 3. Social distancing to be maintained during and after game | 1. Signage to be designed welcoming spectators to remain outside after the game 2. Bottled Water to be provided 3. Coaches and Volunteers to ensure compliance | S Walsh  M Gregory  All | 15th Aug 20  Ongoing  Ongoing | 5th Aug 20 |
| Spread of Covid 19 | Players Officials  Spectators | Use of Equipment:   1. Footballs and cones must be sprayed with sanitiser before and after use 2. Footballs must be sanitised whenever possible during the game 3. Footballs must be handled as little as possible 4. Hands must be sanitised before handling Kit 5. After sanitising the kit should only be touched by the relevant person wearing it 6. All kit must be placed in the area provided to be washed 7. Spectators not to touch the ball when it goes out of play | 1. A close up of a sign     Description automatically generatedDebrief players and coaches 2. Sanitising station to be placed in between dugouts 3. Sanitiser to be placed in changing rooms 4. Debrief players and Coaches 5. Debrief players and Coaches 6. Ensure hands are sanitised before, during and after handling Kit 7. Rules to be placed in programme and around the ground | S Walsh  A Walton  S Walsh  S Walsh  S Walsh  P Mitchell  T Richens / S Walsh | Ongoing  Ongoing  15th Aug 20  15th Aug 20  15th Aug 20  Ongoing  11th Sept 20 | 10th Aug 20  15th Aug 20  15th Aug 20  1st Sept 20 |
| Spread of Covid 19 | Players Officials  Volunteers | First Aid:   1. Team Physio to wear full PPE 2. Assistance can be given to the first aider by a member of the injured parties own household only 3. Basic first aid plasters etc should be used by the person needing the first aid where possible 4. Physio and first aiders to keep a track and trace sheet of everyone they come in contact with | 1. Covid 19 officer to have debrief with teams physio 2. Unless extreme injury requires further assistance 3. Basic first aid should be supervised by the first aider on site maintaining social distancing 4. Covid 19 officer to provide physio and first aiders with track and trace sheets | S Walsh  All  All  S Walsh | 22nd Aug 20  Ongoing  Ongoing  22nd Jul 20 | 1st Aug 20  1st Aug 20 |
| Spread of Covid 19 | Players  Volunteers  Customers  Spectators  Officials | Bar Facilities(no bar facilities in tier 3 or higher)   1. Floor markers to be placed on floor to identify social distancing from bar 2. Volunteers working on bar to wear PPE provided 3. Contactless payment to be used where possible 4. Unless sat at table eating or drinking everyone MUST wear a facemask | 1. Signs to be ordered 2. Debrief all volunteers 3. Izettle has been purchased awaiting set up 4. Posters to be designed and disposable facemasks purchased | S Walsh  S Walsh  S Walsh  S Walsh | 22nd Aug 20  15th Aug 20  15th Aug 20  6th Oct 20 | 29th Aug 20  10th Aug 20  15th Aug 20  6th Oct 20 |
| Spread of Covid 19 | Players  Volunteers  Customers  Spectators  Officials | Snack bar Facilities: (no snackbar facilities in tier 3 or higher)   1. Floor markers to be placed on floor to identify social distancing in queueing area 2. Volunteers working in kitchen to wear PPE provided 3. Contactless payment to be used where possible 4. Unless sat at table eating or drinking everyone MUST wear a facemask | 1. Floor paint purchased needs marking 2. Debrief all volunteers 3. Izettle has been purchased awaiting set up 4. Posters to be designed and disposable facemasks purchased | I Drury/  M Gregory  S Walsh  S Walsh  S Walsh | 15th Aug 20  15th Aug 20  15th Aug 20  6th Oct 20 | 10 th Aug 20  10th Aug 20  15th Aug 20  6th Oct 20 |